

# Memo

Queensland Curriculum and Assessment Authority

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15 November 2021

Senior secondary

Number: 053/21

## Release of 2021 Year 12 subject results and Senior Education Profiles to students

### Purpose

To inform schools about the release of 2021 Year 12 final subject results and Senior Education Profiles (SEPs) to students.

### Information

#### Online release of results and SEPs

From 9 am on Friday 17 December, Year 12 students can access final subject results as well as their SEP in their learning account. Learning accounts are found in the Student Portal, accessed via the myQCE website at <https://myqce.qcaa.qld.edu.au>.

Depending on students' individual circumstances, their SEP will comprise one or more of the following documents:

- Senior Statement
- Queensland Certificate of Education (QCE)
- Queensland Certificate of Individual Achievement (QCIA).

SEPs are issued as electronic documents stored in students' learning accounts. These documents are official and can be downloaded as secure PDFs. Students can save their SEP on a computer or mobile device and provide it to third parties electronically or they can print it.

#### Printed copies of SEPs

From 2020, QCAA no longer prints and posts SEPs to all Year 12 students. Students may print their own SEP or they may request a printed copy of their SEP from the QCAA in the Student Portal. The request application will close on 31 January 2022 and SEPs will be posted during March 2022. Printed copies are free. SEPs printed by the QCAA are **no different** to those that students can print for themselves. SEPs printed by QCAA are not official documents and are provided for students' convenience only. They must be authenticated by users by scanning a QR code on the SEP documents.

## Students receiving the QCIA

Students who receive a QCIA will automatically receive a printed copy of their SEP in the mail after 17 December — they do not need to request a printed copy via their learning account.

## Authenticating SEPs

Electronic SEP documents in students' learning accounts are official documents — they contain an embedded digital signature to confirm they are authentic and they cannot be altered. If students print SEPs, scanning the unique QR code on the printed documents will direct users to the QCAA's website to validate the information on the document. For more information see <https://www.qcaa.qld.edu.au/senior/assessment/results/authenticating-a-certificate>.

## Access to the Student Portal

Students must register for access to their learning account in the Student Portal using their learner unique identifier (LUI). They should do this in advance to ensure quick access when their results and SEPs are issued on 17 December. Schools are reminded that it is their responsibility to ensure students have been issued with their LUI.

After students have registered for the Student Portal, they can log in with their email address and nominated password.

## What you need to do

Make students and relevant staff aware of the arrangements for the release of Year 12 results and the SEP on the myQCE website from 9 am on Friday 17 December.

Remind students to register for the Student Portal and change their email addresses to a non-school account if required. A Student Portal registration report can be downloaded from the Student Management application. Go to Reports > Student reports > Student Portal.

Remind students that ATARs will be available via the Queensland Tertiary Admissions Centre (QTAC) at [www.qtac.edu.au/atar](http://www.qtac.edu.au/atar). Students must sign up to QTAC's ATAR Portal to access their ATAR and need to use their name (as shown in their QCAA learning account), date of birth, LUI and email address.

## Finding out more

For information about the SEP, contact [certification@qcaa.qld.edu.au](mailto:certification@qcaa.qld.edu.au).

For help downloading student LUIs, contact [clientservices@qcaa.qld.edu.au](mailto:clientservices@qcaa.qld.edu.au) or phone (07) 3864 0278.

If students require assistance to access the Student Portal, FAQs are available on the myQCE website at <https://myqce.qcaa.qld.edu.au/help-sp-login>.

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