



South East Region's Learning Centres

Success STARTS here...

Campuses
Eagleby
Varsity Lakes
Helensvale

Student Handbook 2023

Welcome to South East Region's Learning Centres and congratulations on your decision to return to further study. South East Region's Learning Centres provide a state education for students from 15 years to adult. All programs are QCAA approved. Our courses are delivered in a compressed framework and we have new enrolments and classes starting each term.

We wish you every success as you pursue your goals in 2023. The Centres will provide you with every support to assist in the improvement of your educational standard. This handbook is intended to help you. It provides information that you need, not only on enrolment, but also at various times during the year. The calendar, in particular, should be referred to frequently. It keeps you informed of important dates throughout the academic year. Study the handbook carefully, and then keep it for future reference.



Eagleby Phone:

(07) 3382 9222

Varsity Lakes Phone:

(07) 5553 8300

Helensvale Phone:

(07) 5562 9888



Facebook:

<https://www.facebook.com/100043234406762/>



Email:

info@eaglebylc.eq.edu.au



Web:

www.eaglebylc.eq.edu.au

STUDENT RESPONSIBILITIES

1. **Students are expected to** - behave in a responsible and mature manner.
2. **Students are expected to** - treat each individual with understanding, courtesy and respect.
3. **100% attendance is required to pass.** Late arrival early departures are considered as part of absenteeism. If you are required to leave early, parent's permission is required.
4. **Students are expected to** - care for centres equipment, property and maintain cleanliness in the classrooms and surrounds.
5. **Students are expected to** - dress in a manner that will reflect positively on self and the Centres. Minimum dress standard for an adult learning institution: shirt (not singlet), shorts, footwear. "If you can look up it; look through it or down it" your clothing is NOT appropriate.
6. **Students are NOT to** - consume or be under the influence of alcoholic beverages or drugs.
7. **There is NO smoking, including vaping,** on campus grounds including the front entrance, car park areas or near any building.
8. **All mobile phones must be turned OFF** or on silent during classes.

Transportation

Eagleby Campus: Car parking is available in the parking bays on Herses Road in front of the Centre. Parking is not permitted within the main gate.

Varsity Campus: There is limited street parking around the Centre. Due to surrounding businesses, please allow additional time to find parking and adhere to signs and no parking zones. Parking is not permitted within the main gate.

Helensvale Campus: There is limited street parking around the Centre. Due to surrounding businesses, please allow additional time to find parking and adhere to signs and no parking zones. Parking is not permitted within the main gate.

Bus

Eagleby Campus: Translink Bus Service operates a bus service on route 563 from Beenleigh and Logan Hyperdome and has a bus stop at the front of this Centre.

Varsity and Helensvale Campus: Use the Translink Bus Service journey planner to plan your travel. <https://jp.translink.com.au/plan-your-journey/journey-planner>

Stationery List

Exercise Books (1 per subject)
Pens and pencils
Ruler
Glue Stick
Eraser
Highlighter pens (any colour)
USB Flash Drive 4GB

Medical & Wellness

The South East Region's Learning Centres are an adult learning institution which negotiates with the student directly, regardless of the age of the student. The Centres provide a counselling service, which addresses the "care and concern" needs of the student. If you suffer a medical condition that may require urgent attention, please provide details at the time of your enrolment.

Absenteeism

We are encouraging all parents to download the MGM School Star App for free on their iPhone or Android device. Installing School Star is easy, to download please follow the URL provided for instructions.

<https://eaglebylc.eq.edu.au/supportandresources/formsanddocuments/documents/enrolment-forms/school-star-induction.pdf>

Cost

- Included in the school fees is a \$20.00 processing fee that is not refundable.
- Course fees provide access to textbooks and resources, at the completion of the course it is expected that all textbooks and resources are returned.
- Mature Age students will be required to pay an additional \$200 and a \$27.30 fee for a mature age check.

PROGRAM DATES

Term	1	Monday 23rd January to Thursday 30th March 2023	
	2	Monday 17th April to Thursday 22nd June 2023	
	3	Monday 10th July to Thursday 14th September 2023	
	4	Tuesday 3rd October to Thursday 7th December 2023	
Public Holidays	Thursday	26th January	Australia Day
	Tuesday	25th April	Anzac Day
	Monday	1st May	Labour Day
	Monday	2nd October	Royal Birthday
		TBA	Show Holiday

Timetable

Day	Time	Subject	Room	Teacher
Monday	8.15am – 11.15am			
	12.00pm – 2.00pm			
	2.15pm – 4.15pm			
Tuesday	8.15am – 11.15am			
	12.00pm – 2.00pm			
	2.15pm – 4.15pm			
Wednesday	8.15am – 11.15am			
	12.00pm – 2.00pm			
	2.15pm – 4.15pm			
Thursday	8.15am – 11.15am			
	12.00pm – 2.00pm			
	2.15pm – 4.15pm			
Friday				